



# **Code of Conduct for Adults on School Premises**

## **Purpose**

- All adults entering the school grounds do so as invited guests of the staff and governors. The vast majority of people who use our school site do so in a friendly and respectful way.
- This code is designed to give clear guidance on the standards of behaviour all adults are expected to observe. It will be part of the school's induction programme for new parents, staff, governors and volunteers.

## **Setting an example**

- All adults who enter the school premises set examples of behaviour and conduct which can influence children. All adults must, therefore, demonstrate high standards of conduct in order to encourage our pupils to do the same. Their behaviour must never fall below the standard we expect of our pupils.

## **Expected behaviour**

- Adults should respect all parents and carers, all children and staff.
- There should be no rude or aggressive behaviour, bad language, racism or sexism directed towards parents, carers, pupils, members of staff or other adults.
- Adults should be polite to pupils and other adults. They should consider how what they have to say will be received and speak in a courteous and non-confrontational manner.
- Every effort should be made to avoid interrupting individuals or school activities.
- The tone and volume used by adults must be appropriate and adults are expected to use good judgement about where and when they voice their opinions. Some conversations are best held in private.
- Complaints/concerns should go through the correct channels. Any issues relating to your child should in the first instance be taken to the class teacher at an appropriate time and place and in a non-threatening manner. Any broader concerns or issues beyond the control of the class teacher should be brought to the attention of a member of the Senior Leadership Team at an appropriate time and place and in a non-threatening manner.
- If a parent has an issue with a pupil other than their own child, it must not be raised directly with that pupil but through a member of staff. Personal issues not involving school must be dealt with away from the school site
- No adult should enter the school site under the influence of alcohol or drugs.
- No animals should be brought on to the site without the permission of the Headteacher.

If an adult continues to behave in an unacceptable way, they will be asked to leave the school premises.

We appreciate your support in helping the staff and governors provide an environment of mutual respect and good manners.