



Robert Wilkinson
PRIMARY ACADEMY

Parent Hub

Our online communication with parents system

We use a system called Parent Hub to communicate with parents and guardians. Both teachers and office staff can send messages out to parents using the Parent Hub system. We ask that you download the App and register as soon as possible to ensure that you do not miss out on any important communications. Once you have registered you will remain signed up for the duration of your child's time at Robert Wilkinson Primary Academy. You will be able to see your child's attendance information and report absences using the App.

If you need to contact a teacher you will need to either phone school or send an email to one of our two email addresses-

admin.rws@ebor.academy – use for general messages to school staff

slt.rws@ebor.academy – use for messages which contain sensitive or confidential information. These will go to the Senior Leadership team in school.

1. Download the Parent Hub app

The Parent Hub app is available for download on Apple and Android phones and tablets. Just go to your app store and search for "Parent Hub". You're looking for an app icon that looks exactly like this...



2. Create an Account

When you open the app you'll be welcomed with a screen inviting you to login or create an account. If you haven't registered yet, choose the latter! Next we'll ask you to create a profile which requires nothing more than your name. That's your account created!

3. Enter your School Handle **@robwilkprimary**

4. Verify your account

Please sign up to Parent Hub as soon as possible to ensure you do not miss out on any important communications



EBOR ACADEMY TRUST

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Follow us on Twitter [@robwilkprimary](https://twitter.com/robwilkprimary)

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